

## About

# Career Services

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Our purpose at ASUCQ Career Services is to help both current students and graduates in pursuing their professional aspirations. We aim to do this by encouraging them to participate in different activities and experiences that will allow them to acquire new skills as well as to strengthen those they already have. The ultimate goal is for them to enter the professional world in a successful way.

### Core Services:

Scholarships and Financial Support  
Internships and Social Service  
Professional Orientation  
Job Search  
CV Writing Advise  
Job Interview Trainings  
Organization of Job Fairs  
Alumni Association follow-up

At the scholarships department we aim to provide timely follow-up to the scholarship requests of the student population that present a financial need or stand out academically so that they may receive higher education.

About

Scholarships

*Excellence*

Students who, regardless of their economic situation, have an outstanding academic performance.  
**Required GPA: 3.5**

Internships

*Academic*

Students who have an outstanding academic performance and require financial support to cover tuition.  
**Required GPA: 3.2**

Social Service

*Athletics*

Students who have excelled in a sport and wish to complete their professional studies at ASUCQ participating in said sport.  
**Required GPA: 2.8**

Job Opportunities

*Partnership*

Students who graduated from a High School that has a signed partnerships with ASUCQ.  
**Required GPA: 3.2**

Alumni

*Siblings Support*

The benefit is given to students who have a sibling studying at ASUCQ. This support will last as long as the two siblings are studying at the same time at ASUCQ.

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The main objective of the Internship program is to enhance the students' theoretical skills and knowledge acquired throughout their academic development. In turn, the students will have the opportunity to observe and work in their professional field. Internships are temporary activities related to a professional field that ASUCQ students perform in some organization. It is an experience that strengthens the students' knowledge acquired throughout their academic career at the University.

## Guidelines

- 1 The student must perform **240 Internship hours** throughout his or her time as an ASUCQ student.
- 2 Companies are not obligated to pay wages, compensations, or other benefits as stipulated in labor laws.
- 3 The activities carried out shall be aligned to contribute to the vocational development of students.
- 4 The Career Services Department is the authority responsible for monitoring the issues related to internships.
- 5 To carry out their an internship program, the student must meet the following requirements:
  - a. To have completed at least 60 academic credits (fourth semester completed).
  - b. Meet the profile requested by the company or organization.
  - c. Obtain the accreditation letter at Career Services.
  - d. Deliver the accreditation letter at Career Services.

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The main objective of the Social Service program at ASUCQ is to promote skills and competencies that lead our students to generate a social conscience and thus, become leading professionals committed to the community that surrounds them.

The Social Service program is required for all students who aspire to a professional degree, which is established in article 24 of the General Education Law.

## Guidelines

- 1 Students must perform **480 Social Service hours** at an institution that has an active partnership with ASUCQ.
- 2 Students need to register to a Social Service Program during the first week of classes.
- 3 The activities carried out shall be aligned to contribute to the vocational development of students.
- 4 Students need to meet the following requirements:
  - a. To have completed at least 60 academic credits (fourth semester completed).
  - b. Attend the informative session.
  - c. Perform the activities established by the project.
  - d. Deliver the accreditation letter at Career Services.

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The main objective of the Job Opportunities department is to provide the necessary tools to students and alumni that will help them develop important skills. In turn, successful job search will be guaranteed as well as landing both national and international vacancies.

- Planning and execution of workshops related to resume and cover letter writing, portfolio creation, job interview training, job fairs, and other networking opportunities.
- Organization of events where an approachment between companies and candidates to graduate is established through conferences, job fairs and massive prospects recruitment on campus.
- Register and manage the job opportunities available in the different and most important local, national and international companies and promote them to the ASUCQ Population.
- Providing orientaton to our students and recent graduates with current labor issues, CV development, how to succeed in job interviews, personal branding, entrepreneurship, among others.

## Alumni Association

Arkansas State University, Campus Querétaro (ASUCQ) Alumni Association is formed by 100+ students and its mission is to engage connect and strengthen their bonds of fellowship locally, nationally, and around the globe in support of ASUCQ's mission, while providing opportunities for ASUCQ alumni to participate in and contribute to the continued growth and development of the University.



### Services

Candidates to graduate follow-up.

Invitations to **campus events**.

Invitation to be a member of the **ASUCQ Alumni association**.

**Alumni ID**.

Holding philanthropy events.

Invitations to give lectures and talks with current students.

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